



MWP 1.0

Whether to Use Exclude or Exclude All... That is the Question

Did you know you can restrict posts from appearing on your embassy website homepage? How about on the News & Events page? **Well, here's how!**

Restrict from the Homepage

When creating a post select the category best associated with the content then select **Exclude** from list to restrict the Post from showing on the Home Page.

The screenshot shows a 'Categories' dropdown menu with two tabs: 'All Categories' and 'Most Used'. The 'Most Used' tab is active. Below the tabs is a list of categories with checkboxes: 'English Language Learning', 'Environment', 'Events', 'Exclude' (which is checked), and 'Exclude All'.

Figure 1

Restrict from the News & Events Page

When creating a post select the category best associated with the content then select **Exclude All** from the category list to restrict post from showing Home Page, Megamenu, and News and Events

The screenshot shows a 'Categories' dropdown menu with two tabs: 'All Categories' and 'Most Used'. The 'Most Used' tab is active. Below the tabs is a list of categories with checkboxes: 'English Language Learning', 'Environment', 'Events', 'Exclude', and 'Exclude All' (which is checked).

Figure 2

